

# HUNTLY NORDIC SKI CLUB

## Minutes of AGM, 2010

**28<sup>th</sup> October 2010**

**19:45 to 21:40hrs.**

**Huntly Nordic & Outdoor Centre.**

**Present:** Malcolm Cooper, Paul Gray, Dave Horsley, Nick May, Andy Miller, Hilary Musgrave, Claire Newman, Rick Newman, Andrew Shanks, Gareth Smith, Alan Telford, Peter Thorn, Sandy Thorn, Jason Williamson, Eileen Young, Roy Young, Claudia Zeiske.

**Apologies:** PJ Barron, Trish Barron, Ian Cooper, Colin Miller, Frank Musgrave, Anne Skitmore.

The meeting was chaired by Alan Telford.

### **Minutes of Last Meeting.**

The minutes from the last AGM (29<sup>th</sup> Oct 2009) were accepted.

Outstanding action items/issues from last AGM:

- ClubCAP accreditation – A. Miller updated on status & benefits of joining scheme. Meeting agreed that we should pay the £20 to register
- A Members Questionnaire had been carried out earlier in the year. The meeting discussed various issues arising:-
  1. There was general approval for getting a new snowmobile & the Club will be applying to the Lottery for funding. This new machine would be the full responsibility of the Club.
  2. The desire to extend rollerski track had been expressed in questionnaire. The Huntly Development Trust are now trying to secure funding to build a cycle track that would tie into the existing rollerski track. It is early days but this could be an exciting development for the Club.
  3. Hilary Musgrave gave a brief report on her fact finding visit to Finland, along with the Huntly Development Trust (her report will appear in a Newsletter). Unfortunately no significant progress was made towards getting a “coach in residence”. However Hilary described the possibility of getting a Finnish style ski hut built in the Clash. NOTE: Hilary’s trip was funded by the Club using money that had been ring-fenced for coaching activities.
- The issue was raised once again about upgrading the street-lighting. Also how we should report broken lights. It is still unclear which Council department is responsible.

Action item:	Responsible	Date
ClubCAP – AM & PT to finalise paperwork. Committee to approve.	AM, PT	2010
Investigate upgrade of lighting & broken light reporting.	DH, PT	2010

### **Secretary’s Report.**

- Peter Thorn presented his report for 2010.

### **Treasurer’s Report..**

Claire Newman presented accounts for period 30<sup>th</sup> Oct 2009 to 28<sup>th</sup> Oct 2010.

The Club currently has £7,567.61 in the bank.

Claire highlighted the following points:

- Main sources of income:
  1. Membership fees £1,220.00
  2. Club nights ~£1,000 (721 attendances over year)
  3. Race fees £677.00 (down on last year)
  4. Barbecues £236.75
- Main expenditure items:
  1. Subscription to SnSc of approx £450 still to be paid.
  2. Equipment £1,268.50
  3. Trophies & other race expenditure £453.07 (yet to be re-imbursed by SnSc for Scots Rollerski Series trophies for 2010 and 2009)

Risertec continue with their £500 sponsorship of the After-School Youth Ski Club.

Claire reminded meeting that members should sign in and pay the £2/£1 every time they use Club equipment at the Centre.

Copies of the accounts are available from the Treasurer or Secretary.

The meeting thanked Claire for her hard work & the accounts were accepted.

### Child Protection Report.

Nick May informed the meeting that on the 30<sup>th</sup> Nov 2010 the old child protection procedures will be replaced in Scotland by the new Protection of Vulnerable Groups (PVG) scheme. Existing disclosures will transfer to this scheme but any new officials/coaches etc will have to use the new PVG procedures. This should not have major impact on the Club & supposedly this new scheme has advantages over the old one.

Action item:	Responsible	Date
Make sure we comply with the new PVG scheme.	NM	

### Election of Club Officers for 2010/2011.

The following Club officers were elected.

1. **Chairperson: Alan Telford** – proposed Dave Horsley, seconded Andrew Shanks.
2. **Vice-Chair: Hilary Musgrave** – proposed Sandy Thorn, seconded Dave Horsley.
3. **Secretary: Peter Thorn** – proposed Alan Telford, seconded Hilary Musgrave.
4. **Treasurer: Claire Newman** – proposed Hilary Musgrave, seconded Roy Young.
5. **Club Coach / Training Officer: Eileen Young** – proposed Sandy Thorn, seconded Claire Newman.
6. **Events Co-ordinators: Dave Horsley & Andrew Shanks** – proposed Alan Telford, seconded P. Thorn.
7. **Child Protection Officer: Nick May** – proposed Alan Telford, seconded Roy Young.
8. **Press/Public Relations Officer: Claudia Zeiske** – proposed Nick May, seconded Hilary Musgrave.

### Any Other Business.

- Peter Thorn explained to meeting that Snowsport Scotland plan to change to charitable status. One of the main changes is that Club members will also be individual members of SnSc & have an individual vote. To comply with regulations SnSc will need a list of members, ages & addresses. This will affect how the Club sets its membership fees with regard to family memberships. Also permission will be needed from our members to pass on their details to SnSc. It was decided that the Committee should discuss this & come up with proposals.
- The meeting was informed that the Forestry Commission have asked the Club to dispose of the derelict Clash Hut. This has to be done with an approved contractor who has a disposal licence. The Commission will not allow us to do this ourselves.
- Although the management of Club equipment has been better recently, there are still areas for improvement. It became clear that the membership do not all understand how to borrow equipment & what charges, if any, they should pay. It was also suggested that there should be inductions on the use & storage of equipment – and what should be done with damaged equipment.
- There is a need for a work party to clean edges, improve drainage & cut back branches around rollerski track.
- Roy Young pointed out that our website should highlight the Club rollerski successes at the British & Scottish Rollerski Championships.
- Andy Miller suggested the Club have a Volunteer Recruitment Officer to look after & encourage volunteers within the Club.

Action item:	Responsible	Date
Discuss membership fees & any other necessary changes to Club administration as a result of SnSc changes	PT / Committee	2010/11
Hire contractor to dispose of Clash Hut.	PT	Nov 2010
Clarify equipment procedures & inform membership.	PT	2010
Organise Ski Centre work party.	PT	2010
Update website with rollerski news.	AT	Nov 2010