

# HUNTLY NORDIC SKI CLUB

## Minutes of AGM, 2007

**1<sup>st</sup> November 2007**

**20:00 to 21:15hrs.**

**Huntly Nordic & Outdoor Centre.**

**Present:** Trish Barron, Ian Cooper, Paul Gray, Dave Horsley, Andy Miller, Frank Musgrave, Hilary Musgrave, Claire Newman, Gareth Smith, Liz Standen, Alan Telford, Peter Thorn, Sandy Thorn, Eileen Young, Roy Young, Claudia Zeiske.

**Apologies:** Colin Miller, Anne & Mike Skitmore (still in Baku!).

The meeting was chaired by Alan Telford.

### **Minutes of Last Meeting.**

The minutes from the last AGM (2<sup>nd</sup> Nov 06) were accepted.

Outstanding action items/issues from last AGM are covered below.

### **Secretary's Report.**

- Peter Thorn presented his report for 2007 (attached to these minutes).
- Meeting was informed of recent visit to the Clashindarroch Ski Trails by Peter & Sandy Thorn in company with Mark Reeve of the Forestry Commission. The harvesting operations are nearly completed (by end Nov). There has been a lot of thinning around Biathlon Hut & unfortunately the new Wall trail has been lost for this season. On the plus side the Forestry have done a lot of trail maintenance with strimming, drainage & repair to surfaces. They will try to repair stony surface on Leids Leap & drainage problem in The Fingers.

Action item:	Responsible	Date
Work party to Clash.	PT	Nov/Dec 07

### **Treasurer's Report..**

Claire Newman presented accounts for period 2<sup>nd</sup> Nov 2006 to 1<sup>st</sup> Nov 2007.

The Club currently has £5,531.90 in the bank (after outstanding cheques are cashed).

The new subscription rates agreed at the last AGM are now in place.

Copies of the accounts are available from the Treasurer or Secretary.

The meeting thanked Claire for her hard work & the accounts were accepted (Proposed Dave Horsley; seconded Hilary Musgrave)

### **Election of Club Officers for 2007/2008.**

Before the elections went ahead Peter Thorn thanked Alan Telford, standing down after three years as Chair Person, for all his efforts behalf of the Club. In particular his work on the website & the Child Protection Policy.

The following Club officers were elected.

1. **Chairperson: Frank Musgrave** – proposed Alan Telford, seconded Sandy Thorn.
2. **Vice-Chair: Alan Telford** – proposed Hilary Musgrave, seconded Peter Thorn.
3. **Secretary: Peter Thorn** – proposed Alan Telford, seconded Dave Horsley.
4. **Treasurer: Claire Newman** – proposed Peter Thorn, seconded Hilary Musgrave.
5. **Club Coach / Training Officer: Roy Young** – proposed Sandy Thorn, seconded Gareth Smith.
6. **Events Co-ordinators: Dave Horsley & Hilary Musgrave** – proposed Peter Thorn, seconded Alan Telford.

### **Child Protection.**

Alan Telford presented the new Child Protection Policy & asked that it be adopted by the Club. All Club officials, coaches/instructors & volunteer helpers that work with children within the Club need to have disclosure checks.

Andy Miller informed meeting that Aberdeenshire Council are placing great emphasis on child protection within the region & that they are/will provide support in the form of training and assistance processing disclosures. As a voluntary organisation the Club should not have to pay for disclosures whether obtained through Aberdeenshire Council or Snowsport Scotland.

Andy Miller advised the meeting that the Club should decide upon the frequency of the disclosure checks. The meeting decided every three years was appropriate and this will be added to the Child Protection Policy.

Peter Thorn highlighted that this document must be reviewed each year to ensure it meets current legislation.

**The meeting unanimously agreed to adopt this Policy with the addition of three year frequency of disclosure checks.** Alan was thanked for producing the document.

Not all members will be directly affected by the new Child Protection Policy & only a few will be required to have disclosure checks. However it is the responsibility of all members that they comply with the Policy. Members should seek advice of the Club's Child Protection Officer or any member of the Committee.

Action item:	Responsible	Date
Compile list of Club members that require disclosure checks.	AT	Nov 07
Implement Child Protection Policy & put in place necessary documentation.	AT / PT	Nov 07

#### **Alterations to Club Constitution.**

The meeting being quorate (minimum 10 members) & seven days notice having been given the meeting moved to discuss amendments to the Club Constitution. See accompanying Notice of Amendment.

##### **1. Insert a new Clause No.6 adopting Child Protection Policy & renumber subsequent Clauses.**

Proposed Hilary Musgrave, seconded Liz Standen. Passed unanimously.

##### **2. Modify Clause No.11 (Winding Up) to better meet requirements of grant awarding bodies such as the Lottery.**

Peter Thorn informed meeting that our latest application for an Awards for All grant had been unsuccessful because the wording in our Winding Up Clause. Awards for All suggested the new form of words that was more satisfactory to them.

Andy Miller asked whether we could specify that any assets should be handed over to an appropriate **local** organisation. The meeting agreed that we should not make this clause restrictive but that we should just minute that it was desirable to hand our assets to a local, appropriate organisation if at all possible.

Proposed Paul Gray, seconded Claudia Zeiske. Passed unanimously.

**Alan Telford was then proposed by Dave Horsley (seconded Eileen Young) to be HNSC Child Protection Officer for 2007/08 & this was agreed by meeting.**

Action item:	Responsible	Date
Issue amended constitution.	PT	Nov 07

#### **Any Other Business.**

- Andy Miller will be the Club representative at the Snowsport Scotland AGM in Glasgow (10<sup>th</sup> Nov). There will be a 'Nordic Clinic' & Andy asked if he could take Club rollerskis & poles for this. There was no objection as this fulfils part of the Objects in the Constitution of promoting the sport.
- Andy Miller informed meeting that Aberdeenshire Council was reviewing its letting policy. This will have implications on the Club's use of the Ski Centre, snowmobile & possibly the arrangements with the JDS.
- Meeting was reminded of HNSC Open on 4<sup>th</sup> Nov.

Action item:	Responsible	Date
Attend Snowsport Scotland AGM	AM	Nov 07
Review Club's agreement with Council over use of Centre facilities etc.	PT / AM	Nov-Dec 07

**The meeting closed in a record 1 ¼ hours!**